

# JHS/FTC CODE OF CONDUCT AND DRUG TESTING POLICY FOR EXTRA-CURRICULAR AND CO-CURRICULAR ACTIVITIES, CLUBS, AND ORGANIZATIONS

The Joplin School District desires to provide activities for students in a wholesome, healthy, drug-free environment. Participation in extra-curricular and co-curricular activities provides students with opportunities that cannot be duplicated in the classroom experience. Educational research has demonstrated repeatedly that a high correlation exists between participation in activities and academic achievement. Extra-curricular and co-curricular activities, clubs, and organizations seek to develop leadership abilities as well as the mental, physical, social, emotional and moral well being of student participants. Excellent extra-curricular and co-curricular activities, clubs, and organizations promote school spirit and loyalty in addition to preparing youth to make a positive contribution to their society.

Students must understand to represent their school and fellow students. Participation in extra-curricular or co-curricular activity, clubs and organizations is a privilege, not an inherent right. Being a part of an activity places additional responsibilities upon students. Student participants are ambassadors for their school and community. *They are in the public eye and thus, their personal conduct must always be above reproach.* They have an obligation to create a favorable image and gain the respect of fellow students, teammates, and members of the Joplin community.

Program sponsors and coaches are expected to be of high character, modeling positive attitudes and characteristics to their students. Winning should always be stressed but never at the expense of lowering any moral or legal standard as outlined by the Joplin School District Board of Education, the Missouri State High School Activities Association, or rules of the game.

Although participation in extra-curricular and co-curricular activities, clubs, and organizations is viewed to be of great value for the total development of the student, participation must necessarily be of secondary importance to the student's academic development. The successful completion of the regular program of studies leading to graduation from high school must be primary.

**This policy is in effect 365 days per year.**

## **Missouri State High School Activity Standards**

*For those activities governed by the Missouri State High School Activities Association (MSHSAA), students must abide by the rules and regulation set by MSHSAA in addition to requirements of their school. The following rules are included in the MSHSAA official handbook and are listed here to help students and parents understand state requirements. Also, this information is shared to help avoid a misunderstanding that could lead to a violation of eligibility standards.*

- 1. A student shall not be permitted to practice or compete until the school has verification that he/she has basic athletic insurance coverage.*
- 2. The school shall require of each student before the student is allowed to practice or participate, a physician's certificate stating that he/she is physically able to participate in athletic contests of his/her school.*
- 3. Non-school competition: Before competing in any non-school competition check with your coach or athletic director. Refer to MSHSAA handbook, by-law 235.0.*
- 4. A middle school or high school student may be eligible in a public school only in the district in which his parents, legally established guardian, or a person with whom he/she has been living for one (1) calendar year resides, and which is designated as the school for him/her to attend by the Board of Education.*
- 5. A student in grades 9-12 must be currently enrolled in courses that offer a total of **three units** of credit, and must have earned **three units** of credit in courses that met the preceding semester in which he/she was in attendance in high school. This basically means he/she must pass 6 out of 7 classes the preceding semester in order to be eligible for participation during the current semester*
- 6. Any student who withdraws from school because of disciplinary measures shall not be eligible for any interscholastic activity for one (1) full year from the date of withdrawal.*
- 7. A student who misses class (must be present for at least 3 periods of the school day) on the date of a contest without being excused by a principal shall not be considered eligible to represent his/her school on that date.*
- 8. It is the responsibility of the coaches and the administration to inform both players and parents of MSHSAA regulations and to enforce these guidelines.*

## ***Joplin School District Standards***

The Joplin School District insists that student behavior be in compliance with the policies of the Board of Education, Student Handbook Disciplinary Code and Regulations, and with public laws. Students who exhibit behavior not in compliance may be suspended from participation in the activities program. While it is not possible to cite every example of behavior that violates policies, regulations, or public laws, the following addresses the more common behaviors that lead to a disciplinary action. Unless otherwise indicated, when an infraction leads to suspension from participation, the student will not be allowed to participate in competition. However, the participant will be expected during the duration of the period of the suspension to fulfill all responsibilities to the team, such as attending practices, team meetings, attending contests, etc. This policy is in force 365 days of the year.

Infraction	1st Offense	2nd Offense	3rd Offense	4th Offense
Alcohol/Drugs (use, possession, under the influence, or positive drug test)	Student is prohibited from representing the school in extra-curricular and co-curricular activities, clubs, and organizations for 90 calendar days.	Student is prohibited from representing the school in extra-curricular and co-curricular activities, clubs, and organizations for 180 calendar days.	Student is permanently restricted from representing the school in extra-curricular and co-curricular activities, clubs, and organizations.	N/A
Drugs (Distribution)	Student is prohibited from representing the school in extra-curricular and co-curricular activities, clubs, and organizations for one year.	Student is permanently restricted from representing the school in extra-curricular and co-curricular activities, clubs, and organizations.	N/A	N/A
Tobacco (use or possession)	Student is prohibited from representing the school in extra-curricular and co-curricular activities, clubs, and organizations for 21 calendar days.	Student is prohibited from representing the school in extra-curricular and co-curricular activities, clubs, and organizations for 45 calendar days.	Student is prohibited from representing the school in extra-curricular and co-curricular activities, clubs, and organizations for 180 calendar days.	Student is permanently restricted from representing the school in extra-curricular and co-curricular activities, clubs, and organizations.
Violation of Law (Misdemeanor)*	For all infractions: Student may be prohibited from participation and from representing the school in extra-curricular and co-curricular activities, clubs, and organizations at the discretion of review committee comprised of the Principal, Athletic Director, coach or Sponsor, and a Central Office administrator.			
Violations of Law (Felony)*	For all infractions: Student is prohibited from participation and from representing the school in extra-curricular and co-curricular activities, clubs, and organizations for an alleged violation. Reinstatement upon acquittal. Permanent restriction upon conviction.			
Suspension from School	For all infractions: Student is prohibited from participation and from representing the school in extra-curricular and co-curricular activities, clubs, and organizations for each day of out of school suspension.			

**\*The student will immediately report any violation of law to the Athletic Director.**

**\*\*Clarification: Calendar days are to be considered during the regular school term and summer school.**

## Directives

- 1. Alcohol and Drugs** - Student participants are expected to lead a drug and alcohol free lifestyle. Joplin Schools Board Policy JFCH prohibits "use, sale, transfer, distribution, possession or being under the influence of unauthorized prescription drugs, alcohol, narcotic substances, unauthorized inhalants, controlled substances, illegal drugs, counterfeit substances and imitation controlled substances as well as the use, sale, transfer or possession of drug-related paraphernalia." (Joplin Board of Education Policies; Section J; Policy JFCH)
- 2. Tobacco** - The above penalties will be assessed for the possession or use of tobacco or tobacco products in any form. (See Joplin Board of Education Policies; Section J; Policy JG-R)
- 3. Suspension from school** - For all infractions: Student is prohibited from participation and from representing the school in extra-curricular and/or co-curricular activities, clubs and organizations for each day of out of school suspension.
- 4. Violations of law – Misdemeanor** - The district may suspend or expel a student from participation in extra-curricular and co-curricular activities, clubs, and organizations if the student is charged with a misdemeanor in either adult or juvenile court. If a student pleads guilty or nolo contendere (no contest) to, receives a suspended imposition of sentence or suspended execution of sentence for, agrees to a deferred prosecution for, or has been convicted or found guilty of a misdemeanor in adult or juvenile court the student may not be permitted to participate in district extracurricular and co-curricular activities covered in this policy for the duration of his/her enrollment in Joplin Schools. If the student is acquitted, or adjudicated not to have committed the misdemeanor the district may consider allowing the student to participate, depending on the circumstance. Likewise, if the student pleads guilty to a lesser offense or if the charges are reduced, the district may consider allowing participation on a case-by-case basis. **All students are required to immediately report to the Athletic Director if they have violated any criminal law or have been charged in adult or juvenile court of a crime.**
- 5. Violations of law – Felony** - The district will suspend or expel a student from participation in extra-curricular and co-curricular activities, clubs, and organizations if the student is charged with a felony in either adult or juvenile court. If a student pleads guilty or nolo contendere (no contest) to, receives a suspended imposition of sentence or suspended execution of sentence for, agrees to a deferred prosecution for, or has been convicted or found guilty of a felony in adult or juvenile court the student will not be permitted to participate in district extracurricular and co-curricular activities covered in this policy for the duration of his/her enrollment in Joplin Schools. If the student is acquitted, or adjudicated not to have committed the felony the district may consider allowing the student to participate, depending on the circumstance. Likewise, if the student pleads guilty to a lesser offense or if the charges are reduced, the district may consider allowing participation on a case-by-case basis. **All students are required to immediately report to the Athletic Director if they have violated any criminal law or have been charged in adult or juvenile court of a crime.**
- 6. Team/Member responsibilities** – If a participant is prohibited from participation for a period of time less than the duration of the entire season, the participant is expected to fulfill all team/member responsibilities including attendance at practice, meetings, games, and other expectations placed on members by the coach or sponsor.
- 7. Application** - The standards outlined are in effect for students in grades 9-12. Infractions accumulate during the period of time a student is enrolled at these grade levels. Every student enrolled is a potential student participant and is subject to the standards and consequences as outlined above, although at the time of infraction, the student is not actively participating in an activity.
- 8. Performance enhancing substances** - In order to minimize health and safety risks, maintain ethical standards and reduce liability risks, student-athletes should never supply, recommend or use any drug, medication, or food supplement solely for performance-enhancing purposes. Refer to Joplin School Board Policy JHCD.
- 9. Required Co-curricular involvement** - If a student is enrolled in a course where participation in an activity covered by this policy is required, and is subsequently prohibited from participation in accordance with this policy, the student will be provided alternate assignment(s) to meet the mandatory interscholastic participation requirement, thus deferring an academic penalty.
- 10. Additional standards** - In addition to the Joplin School District Standards outlined above, student participants will be expected to adhere to the standards of the Missouri State High School Activities Association (if applicable) and program rules and other standards established by each coach or sponsor. Program rules and standards will be communicated to participants prior to their participation.
- 11. Co-curricular activities** – activities that students participate in outside of the classroom as a result of being enrolled in a school offered class.
- 12. Extra-curricular activities** – activities that take place outside the regular course of study in school.
- 13. Clubs and Organizations that represent the school** – are known as activities that meet outside the school day or represent JHS or FTC in the public or compete for the school but are not necessarily connected directly to a class or our course of study (e.g. creative writing club, archery, etc.)

- 14. Drug Test** – scientifically substantiated method to test for the presence of illegal drugs in a person’s urine.
- 15. Illegal Drugs** – any substance which an individual may not sell, possess, use, distribute or purchase under either Federal or Missouri law. (Including narcotics and performance enhancing drugs.)
- 16. Positive Test Result** – when referring to a drug test administered under this policy, a toxicological test result which is considered to demonstrate the presence of a drug or the metabolites thereof using the standards customarily established by the testing laboratory administering the drug test.
- 17. Reasonable Suspicion** – A suspicion based on specific personal observations concerning the appearance, speech or behavior of a participating student, and reasonable inferences drawn from those observations in the light of experience. Information provided by a reliable source, if based on personal knowledge, shall constitute reasonable suspicion.
- 18. Off-season** – the part of the regular school year that an activity has been completed or has not yet begun.

## Statement of Purpose and Intent

It is the desire of the Board of Education, administration and staff that every student in Joplin Schools refrain from using, possessing or distributing drugs, alcohol, and tobacco. The sanctions of this policy relate solely to limiting the opportunity of any student in violation of this policy to participate in extra-curricular and co-curricular activities, clubs and organizations. This policy is intended to supplement and compliment all other policies, rules and regulations of Joplin Schools regarding possession or use of drugs, alcohol and tobacco.

Participation in school sponsored extra-curricular and/or co-curricular activities, clubs and organizations at JHS/FTC is a privilege. Accordingly, students in extra-curricular and co-curricular activities, clubs and organizations carry a responsibility to themselves, their fellow students, their parents and their school to set the highest possible examples of conduct, which includes avoiding the use or possession of drugs, alcohol and tobacco.

For the safety, health and well being of the students of Joplin Schools, the district has adopted this policy for use by all students participating in extra-curricular and co-curricular activities, clubs, and organizations in grades 9<sup>th</sup> -12<sup>th</sup>.

## Drug Testing Procedure

The extra-curricular and co-curricular activities, clubs, and organizations policy can be located on the JHS website; or hard copies are available in the JHS Athletic Office. Each student participating in any extra-curricular and co-curricular activities, clubs, and organizations must have a signed consent form on file in the Athletic Office before student is allowed to participate. This signed consent form shall be valid for all covered activities; and will remain in effect for the remainder of the student’s high school career unless removal is requested in writing by the parent/guardian. If you do not already have a consent form on file, 10<sup>th</sup>-12<sup>th</sup> grade students must turn in the Consent form to the Athletic office by the first Tuesday of September before the student will be allowed to continue or begin practice or participation in any extra-curricular and co-curricular activities, clubs and organizations. Any student (10<sup>th</sup>-12<sup>th</sup>) who does not turn in the required forms by this time may not be eligible to participate in any extra-curricular and co-curricular activities, clubs, and organizations during the remainder of the school year. Freshmen students are allowed to turn the form in anytime during their 9<sup>th</sup> grade year; provided it is before the student participates in any extra-curricular and co-curricular activities, clubs, and organizations. Transfer students will be placed in the testing pool within one week of enrolling in Joplin Schools if they intend on participating in extra-curricular and/or co-curricular activities, clubs, and organizations.

Students to be drug tested are those in any extra-curricular and co-curricular activities, clubs, and organizations including but not limited to: Archery, Athletic Teams, Band, Chess Club, Drama, Key Club, JET 14, Music, National Honor Society, ROTC, Vocational/Technical Organizations, etc.

### Procedure

- On a random selection basis from a list of all students in off-season and/or in-season activities.
- At any time requested based on reasonable suspicion to be tested for drugs.

Any drug test required by Joplin Schools under the terms of the policy will be administered by or at the direction of a professional laboratory chosen by Joplin Schools using scientifically validated toxicological methods. The professional laboratory shall be required to have detailed written specifications to assure chain of custody of the specimens, proper laboratory control and scientific testing.

All aspects of the drug use-testing program, including the taking of specimens, will be conducted so as to safeguard the personal and privacy rights of students to the maximum degree possible. The test specimen shall be obtained in a manner designed to minimize intrusiveness of the procedure. In particular, the specimen must be collected in a restroom or other private facility behind a closed stall. The monitor shall verify the normal warmth and appearance of the specimen. If at any time during the testing procedure the monitor has reason to believe or suspect that a student is tampering with the specimen, the monitor may stop the procedure and inform the Athletic Director, and a new sample will be obtained.

If during the drug testing procedure, the student delays urination beyond a reasonable period of time or if there is suspicion of use of a test alternating substance, the school district may send the sample to the drug lab for more specific and accurate tests.

If the initial drug test is positive, the initial test result will then be subject to confirmation by a second and different test of the same specimen. In order to keep the results of the initial testing confidential, the school district may also choose a certain number of samples for a confirmation test. The second test will use gas chromatography/mass spectrometry technique. A specimen shall not be reported positive unless the second test utilizing the gas chromatography/mass spectrometry procedure is positive for the presence of a drug or the metabolites thereof.

If the gas chromatography/mass spectrometry test for any student has positive results, the medical review officer will confirm the positive result and contact the Athletic Director or other administrator with the results. Once a positive is determined, the student will become ineligible to compete in any in-season athletic or other activity, club or organization. The student may remain involved in the activity, i.e. practice, meetings, etc., if involvement does not adversely affect the team/activity/club/organization. The Athletic Director and/or Principal will contact the student, and have the student contact the parent or guardian regarding the positive test result. If the student asserts that a positive test result was caused by prescription drug, the Athletic Director will confer with the parent/guardian.

A student who has tested positive will be required to undergo one or more additional drug tests to determine whether the student is no longer using drugs before he or she may rejoin an extra-curricular and/or co-curricular activity, club or organization.

All parents or guardians of students who test negative in the initial screening will be contacted via letter by personnel of Joplin Schools within five (5) working days of testing.

## Violations

Any student who tests positive in a drug use test under this procedure shall be subject to the following restrictions:

1. For the first offense, the student shall be suspended from participation in all in-season or off-season extra-curricular and co-curricular activities, clubs, and/or organizations activities for 90 days. During this time, it is recommended that the parent/guardian obtain a substance abuse evaluation and education/counseling for the student. Students enrolled in a class that involves co-curricular activities will remain in the class during the 90-day period and may participate in classroom activities, but may not participate in any activities outside the regularly scheduled class time.

If a participant in an extra-curricular activity, club or organization is suspended from participation for a period of time less than the duration of the entire season, the participant may be expected to fulfill all team responsibilities including attendance at practice, team meetings, games and other expectations at the discretion of the coach/sponsor. At the end of the 90 day period, the student will be retested and must pass a drug test to re-enter the extra-curricular and/or co-curricular activity, club and/or organization. If he/she refuses to be retested, this will be considered the second offense.

2. For the second offense, the student shall be suspended from participation in all activities for 180 days. The stipulations of the first offense shall continue to apply. At the end of the 180 day period, the student will be retested and must pass a drug test to re-enter the extra-curricular and/or co-curricular activity, club, and/or organization. If he/she refuses to be retested, this will be considered the third offense.

3. For the third offense, the student shall be suspended from participation in all in-season or off-season activities including all meetings, practices, performances, and competitions for the length of the student's enrollment at Joplin School District from the date of the initial report of the third offense as stated in this procedure.

Reduction Clause: A student may have the penalty reduced from 90 days to 45 days (first offense) or from 180 to 90 days (second offense) by having a substance abuse evaluation and providing written documentation of enrollment and regular attendance (3 or more sessions) in a certified drug education counseling program (licensed substance abuse counselor) approved by the school. The student would still be retested at the assigned reentry time within the 45 or 90 days as described in number one (1) above.

Clarification for serving consequences: Any student who violates the code of conduct or has a positive drug test will be assessed the penalty as prescribed. Consequences are served in calendar days during the school year (regular term). However, if a student attends summer school and successfully completes one or more summer school courses, his/her consequence can be reduced in calendar days for the entirety of the summer school term.

### **Refusal to Submit to Drug Use Test**

If a student refuses to submit to a drug use test authorized under this policy, such student shall be ineligible to participate in any extra-curricular and/or co-curricular activities including all meetings, practices, performances and competitions for 90 days and until such time that a drug use test has been administered and passed. After the 90 day period, the participating student shall again be subject to the Joplin School District Drug Testing Policy and must pass a drug test to re-enter the extra-curricular and/or co-curricular activity.

Any student who has a positive initial test and refuses to complete the required paperwork for a confirmation test will be treated as a refusal.

# JHS/FTC CODE OF CONDUCT AND DRUG TESTING POLICY FOR EXTRA-CURRICULAR AND CO-CURRICULAR ACTIVITIES, CLUBS, AND ORGANIZATIONS CONSENT FORM

The complete JHS/FTC Code of Conduct and Drug Testing policy can be found on our website at [joplineagles.org](http://joplineagles.org) or a hard copy can be requested from the Athletic Department by calling 417-625-5242.

APPROVED BY THE JOPLIN BOARD OF EDUCATION

**This signed consent form shall be valid for all covered activities and will remain effective until revoked in writing by the parent/guardian.**

Participant Name (Print): \_\_\_\_\_ Grade: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

I, the undersigned participant in the extra-curricular, co-curricular, clubs, and organizations (activities) program in the Joplin School District, Joplin, Missouri, am willing and consent to take a drug-screening test in accordance with District policies and procedures. I understand the restrictions that would be imposed on me for failure to consent to the drug-screening test. I also understand that the results of such tests will be considered toward determining my continued eligibility for participation in extra-curricular and/or co-curricular activities, clubs, and organizations.

*I consent to allow a specimen of my urine to be collected by the drug testing collection agency designated by Joplin Schools and to have a drug testing collection agency and/or testing laboratory designated by the District perform a substance abuse analysis on the specimen. I also consent to the release of the results of the analysis by the drug testing collection agency and/or testing laboratory to the authorized district personnel via electronic or other means, i.e., telephone, teleprinter, facsimile, computer, etc.*

***My signature below signifies that I have received access, read and understand Joplin Schools Extra-Curricular, Co-Curricular, and Clubs, and Organizations Code of Conduct; and consent to a random drug test. In the event of a positive result, I also consent to another drug test prior to being readmitted to the activity.***

Signature of Student Participant: \_\_\_\_\_ Date: \_\_\_\_\_

***My signature below signifies that I have received access, read and understand Joplin Schools Extra-Curricular, Co-Curricular, and Clubs, and Organizations Code of Conduct; and consent to a random drug test for my child.***

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

This form must be signed and returned to the JHS Athletic Office by the **first Tuesday in September by all Sophomore, Junior and Senior students planning to participate in any activity at JHS/FTC (unless they already have one on file.)** Freshmen students may enter the program at anytime during their Freshman year **prior** to participation in an activity.

Clarification:

- Calendar day is to be considered during the regular school term and summer school.
- Refusal to submit also implies failure to appear after receiving notification.